Behaviour Policy

Produced by the Head of Centre, Head of Teaching and Learning

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| **Prepared by:** | Katie Davies | **Reviewed by:** | Steven Speed |
| **Job Title:** | Head of Teaching and Learning | **Job Title:** | Head of Centre |
| **Signed:** |  | **Signed:** |  |
| **Date:** |  | **Date:** |  |

**Record of Changes:**

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| --- | --- | --- | --- |
| **Version** | **Issue Date** | **Changes** | **Initials** |
| V1 |  | Initial issue | SS |
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**Date of Next Review:**

1. The Ark’s Mission Statement

We aim to:

Following the principles of:

All members of the college community are entitled:

• the right to learn

• the right to teach

• the right to feel safe (physically and emotionally)

• the right to respect and dignity

This policy should be read in conjunction with all other Ark policies, especially the Learning and Teaching and Anti‐Bullying.

1. Responsibilities

The Head of Centre - ensure the policy is communicated to all stakeholders, is non‐discriminatory and has clear expectations.

The Assistant Head of Centre - responsible for the fair implementation and management of the policy and procedures, ensuring the concerns of students and staff are listened to and appropriately addressed. Ensuring staff and students within their areas of responsibility, understand the policy and are clear of its implementation. The Assistant Head of Centre is expected to deal with issues as they arise on a daily basis and follow the escalation of concerns document on page 6.

Teaching Staff - responsible for the discipline of their teaching class and delivering quality first teaching and the movement and behaviour of students around the college premises. The teacher should be assertive and proactive in seeking to develop positive relationships and effective learning; using reference to this policy to maintain expected standards and providing positive reinforcement, using the language of choice, which allows students to make supported positive decisions, following the escalation of concerns document on page 6.

Parents and carers - expected and supported to take responsibility for the behaviour of their child both inside and outside of college. Parents must work in partnership to assist in maintaining high standards of behaviour and will be encouraged to raise any issues arising from the operation of the policy.

Students - expected to take responsibility for their own behaviour and are made fully aware of the college policy, procedure and expectations. Students are be encouraged to take responsibility for their social and learning environment, making it both safe and enjoyable by reporting all instances of undesirable behaviour.

Support staff - responsible for ensuring the policy and procedures are followed and consistently and fairly applied. Mutual support amongst all staff in the implementation of the policy is essential. Inform the Assistant Head of Centre with Students Standards on the effectiveness of the policy and procedures. Responsible for creating a high-quality learning environment, teaching positive behaviour for learning.

All teachers have a responsibility to correct breaches of discipline if these come to their attention at any time and in any place. In cases of indiscipline, staff should refer to the escalation of concerns document

The Escalation of Concerns document on page 4 outlines the strategies available to staff. It is expected a number of these strategies are implemented and documented by staff, before movement to the next level. Support and advice is available at all times.